NOTICE: This publication is available digitally at: http://midway.spacecom.af.mil/pubs. If you lack access, contact your Publishing Distribution Office (PDO).

This Checklist reflects Command requirements for managers to prepare for and conduct internal reviews in the functional area of Non-Nuclear Munitions Control.

SUMMARY OF REVISIONS

This Checklist has been revised to convert AFSPCSIG 90-2994 into correct format, realign and update references.

1. References have been provided for each critical item. Critical items have been kept to a minimum, and are related to public law, safety, security, fiscal responsibility, and/or mission accomplishment. While compliance with non-critical items is not rated, these items help gauge the effectiveness/efficiency of the function.

2. This checklist establishes a baseline checklist. The checklist will also be used by the Command IG during applicable assessments. Use the checklist at **Attachment 1** as a guide only. Add to or modify each area as needed, to ensure an effective and thorough review of a unit's Non-Nuclear Munitions Control function.

JOHN D. LADIEU,   Col, USAF
Director of Logistics

Attachment 1

NON-NUCLEAR MUNITIONS, CONTROL

Table A1.1. Checklist.

SECTION 1: CONTROL			
MISSION STATEMENT: To ensure a single point of contact is implementing and controlling conventional munitions maintenance actions.			
Note: All references are from AFI 21-201 unless otherwise indicated.			
1.1. CRITICAL ITEMS: DOES CONTROL	**YES**	**NO**	**N/A**
1.1.1. Act as the central agency for planning, coordinating and controlling munitions support? (Para 1.5.1.)			
1.1.2. Inform security police and the fire department of any Class "A" explosive munitions movement outside of the MSA/WSA? (Para 1.5.7.)			
1.1.3. Inform security police and the fire department of changes in magazine contents affecting fire symbols or controlled item codes? (Para 1.5.7.)			
1.1.4. Control keys to assigned munitions facilities? (Para 1.5.11.)			
1.1.5. Ensures procedures require two individuals to sign out keys, and maintain paired-access for structures owned by the munitions storage area containing very high risk, high risk, and pilferable munitions? (Para 1.5.11.1.)			
1.1.6. Maintains listing of individuals authorized access to keys? (Para 1.5.12.)			
1.1.7. Have dedicated phone lines to: Central security control, law enforcement, MSA/WSA entry control point, EOD (if assigned), base fire department, Command post, Munitions flight office, when required by location and Command operations center? (Para 1.5.16.)			
1.1.8. Manage the awaiting maintenance (AWM), awaiting parts (AWP) and time compliance technical order (TCTO) programs? (Para 1.5.5.)			
1.1.9. Uses multi-net radios to communicate with assigned functions and any supported flying squadrons. If required, obtains secure voice communications? (Para 1.5.15.)			
1.2. NONCRITICAL ITEMS: DOES CONTROL	**YES**	**NO**	**N/A**
1.2.1. Plan, schedule and implement the processing of repair cycle assets? (Para 1.5.2.)			
1.2.2. Track work order progress? (Para 1.5.3.)			
1.2.3. Keep a current copy of the master identification (ID) listing? (Para 1.5.4.)			

1.2.4. Assign ID numbers for end items according to 00-20 series T.O.s and make inputs to update the master ID listing? (Para 1.5.4.)			
1.2.5. Review the AWM, AWP and TCTO programs during the weekly scheduling meeting? (Para 1.5.5.)			
1.2.6. Schedule, control and direct the maintenance of inert and dummy training items and nonpowered munitions support and handling equipment? (Para 1.5.6.)			
1.2.7. Document notifications to security police and fire department of Class "A" movements outside of the MSA/WSA and changes in magazine contents affecting fire symbols or controlled item codes? (Para 1.5.7.)			
1.2.8. Track mission capable (MICAP) reportable equipment status? (Para 1.5.13.)			
1.2.9. Use visual aids to show job status, vehicle status, facility status, TCTO status and personnel status? (Para 1.5.14.)			